



## AUTHORIZATION FOR DIRECT DEPOSIT

To enroll in the Family Support Services direct deposit program, please complete this authorization form and return to Accounting. This information will be used to ensure your payment is deposited into the proper account.

### 1. PLEASE CHECK YOUR STATUS:

Foster Parent    
  Adoptive Parent    
  Independent Living    
  Relative/Non-Relative Caregiver    
  Vendor    
  Employee

### 2. NAME(S) LISTED ON THE ACCOUNT

Name	
Address	
Mailing Address, <i>if different</i>	
Phone Number	
Contact Email Address	
Social Security Number or EIN	

### 3. BANK INFORMATION FOR ELECTRONIC PAYMENT (ACH)

Bank Name	
Routing Number <small>(Nine-digits)</small>	
Account Number	
Type of Account <small>(Checking or Savings)</small>	

**VOIDED CHECK or BANK LETTER** must accompany this form in order to receive payments electronically. **Social Security Number or EIN** is required for vendor verification. **Please include W-9 form if not already sent.** **Email address** is necessary to participate in this program; this is how you will receive remittance information.

#### FOR FOSTER PARENTS, ADOPTIVE PARENTS, INDEPENDENT LIVING (IL) CLIENTS, OR CAREGIVERS (ONLY)

IF YOU WOULD LIKE TO REQUEST A NETSPEND PREPAID DEBIT CARD, PLEASE PROVIDE THE FOLLOWING INFORMATION: The NetSpend card can be issued to any person listed as the Adoptive or Foster Parent, or IL client Card Name: \_\_\_\_\_

DOB: \_\_\_\_\_

Child(ren)'s name and date of birth: \_\_\_\_\_

FSS can only order one card, once you receive your card, you may contact NetSpend for any additional cards, if applicable.

If two parties are on the Adoption Subsidy Agreement or Foster License, both must sign below. **For changes to original bank information, this form must be notarized by both parties.**

#### AUTHORIZATION

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**Please email the completed form to [AP@FssSuncoast.org](mailto:AP@FssSuncoast.org) or mail to:**  
**8550 Ulmerton Road, Suite 130, Largo, FL 33771, Attn: Finance Department**  
**Contact number with Questions: 727-456-0600, x-2004 and x-2070**